

**DEPARTMENT**

PARK IMPACT FUND  
FUND 21

**Program Description**

The Village established a Park & Recreational Facilities Impact Fee under Wisconsin Statute §66.55 in 1995 to provide a source of funding for the acquisition of Village park land and park-related capital improvement programs. Park Impact Fees are collected for new residential development. The Park Impact Fund was created to maintain park-related impact fees in a separate interest-bearing account. The fund is also used to account for debt proceeds to be used towards the purchase of parkland.

From time to time, the Village conducts a needs assessment to update the inventory of existing park facilities and review proposed future projects. The assessment is then used to determine the appropriate level of Park Impact Fee to be collected. The current Park & Recreational Facilities Impact Fee was set in 2008 at a level of \$705 per new residential unit. The needs study completed then looked at the Village's existing and potential park, recreation and open space as well as population growth rates. According to the Comprehensive Park, Recreation & Open Space Plan Update issued in 2014, the Village has 98.77 acres of park, recreation, open space and conservancy sites, which includes 61.53 acres that have been reserved for future parks. Funds collected here will be used to finance the planning and development of new parks, playgrounds and athletic fields.

The Village also monitors the receipt and retention of impact fees to ensure we remain in compliance with State regulations that limit the length of time fees can be held before they are used for authorized projects. As of August 2016, the funds presently located in this account have only been on deposit for the past 12 months, well within the parameters set by State statute.

Since a fund based on impact fee revenue is by definition dependent on the community's growth, the economic downturn that affected the Village in the latter part of 2008 had a detrimental impact on this fund's activity. For example, the dollar value of Park Impact Fees dropped from a total of \$70,660 collected in 2007 to only \$2,820 in 2008 and has remained low since then. Fortunately, new construction activity began to recover in late 2013 and has had a relatively positive trend since then.

### **Fund Balance**

The Park Impact Fund ended 2015 with a balance of \$37,828. It is anticipated that the net effect of 2016 activity will leave the Park Impact Fund with an estimated balance of \$47,933 on 01/01/17. This will give the fund adequate means to complete its debt service obligation.

### **Impact Fee Status**

The projected debt service payment of \$7,424.09 for 2017 will pay the Park Impact Fund's debt in full. This represents the remaining balance of the 2007 General Obligation Notes that were issued to finance the purchase of the future Breuer parkland in the northern area of the Village. The Village intends to continue fee collection in anticipation of the upcoming planning and development of the Breuer parkland as well as other park-related projects that may be presented in the near future.

### **2016 Accomplishments**

- The Park Impact Fee fund was able to continue debt service payments in 2016.
- In 2016 the Village conducted an Economic Opportunity Analysis that identified the Village's parks and recreation areas as an integral part of residents' quality of life. This study concluded that expanding and developing Village parks should be a high priority for the Village's ongoing economic development.

### **2017 Objectives**

- While planning for the future Breuer parkland remains a goal for the near future, the Village will also consider enhancing and possibly expanding its existing parks.

### **Account Detail**

42400-000 Park Expansion Fees: This budget includes a projection for 21 new impact fees in 2017. This number was based on current and projected construction levels, particularly in the northern and eastern areas of the Village.

55200-810 Parks Land: An amount is budgeted in this account because it is anticipated that some of the impact fees received in 2017 will be in the Farmstead Creek subdivision. This development donated a portion of the future Breuer parkland to the Village in exchange for credit towards its Park Impact Fee obligation.

59240-000 Transfer to Debt Fund: The fund will be able to complete its debt service payments in 2017.

**2017 PROPOSED BUDGET  
PARK IMPACT FUND - FUND 21**

		<b>2015 ACTUAL 12/31/2015</b>	<b>2016 ACTUAL 7/31/2016</b>	<b>2016 PROJECTED YEAR-END</b>	<b>2016 AMENDED BUDGET</b>	<b>2017 PROPOSED BUDGET</b>	<b>%CHANGE BUDGET</b>
210-42400-000-000	PARK EXPANSION FEES	32,650.00	9,605.00	35,690.00	10,575.00	14,805.00	40.00%
210-48120-000-000	PARK FUND INTEREST INCOME	122.29	155.39	266.38	50.00	200.00	300.00%
210-48125-000-000	GAIN ON INVESTMENTS	-	(0.04)	(0.07)	-	-	
210-48130-000-000	UNREALIZED GAIN ON INVESTMENTS	-	97.94	167.90	-	-	
210-48210-000-000	RENT	300.00	300.00	300.00	300.00	300.00	0.00%
210-48500-000-000	DONATIONS	-	-	-	-	-	
<b>TOTAL REVENUES</b>		<b>33,072.29</b>	<b>10,158.29</b>	<b>36,424.21</b>	<b>10,925.00</b>	<b>15,305.00</b>	<b>40.09%</b>

**2017 PROPOSED BUDGET  
PARK IMPACT FUND - FUND 21**

		<b>2015 ACTUAL 12/31/2015</b>	<b>2016 ACTUAL 7/31/2016</b>	<b>2016 PROJECTED YEAR-END</b>	<b>2016 AMENDED BUDGET</b>	<b>2017 PROPOSED BUDGET</b>	<b>%CHANGE BUDGET</b>
210-53860-000-105	LOSS ON INVESTMENTS	1.27	-	-	-	-	
210-53860-000-110	UNREALIZED LOSS ON INVESTMENTS	38.90	-	-	-	-	
210-55200-300-000	PARKS SUPPLIES & EXPENSE	6.64	22.78	39.05	-	50.00	
210-55200-800-000	PARKS CAPITAL OUTLAY	-	-	-	-	-	
210-55200-810-000	PARKS LAND	705.00	705.00	11,280.00	3,525.00	3,525.00	0.00%
210-55200-820-000	PARKS IMPROVEMENTS	-	-	-	-	-	
210-59240-000-000	TRANSFER TO DEBT FUND	20,000.00	15,000.00	15,000.00	20,000.00	7,424.09	-62.88%
<b>TOTAL EXPENDITURES</b>		<b>20,751.81</b>	<b>15,727.78</b>	<b>26,319.05</b>	<b>23,525.00</b>	<b>10,999.09</b>	<b>-53.25%</b>
<b>REVENUES OVER EXPENDITURES</b>		<b>12,320.48</b>	<b>(5,569.49)</b>	<b>10,105.16</b>	<b>(12,600.00)</b>	<b>4,305.91</b>	

**DEPARTMENT****MUNICIPAL BUILDING FUND  
FUND 29****Program Description**

The Village established a Municipal Facilities Impact Fee in 1995 to assist with the financing of public facilities such as law enforcement facilities and libraries. Just as with Park Impact Fees, Municipal Facilities Impact Fees are collected for new residential developments built within the Village. The Municipal Building Fund maintains and monitors the use of Municipal Facilities Impact Fees.

The current Municipal Facilities Impact Fee was set in 1999 at a level of \$780 per new residential unit. This amount was reconfirmed in 2008 when an updated Municipal Facilities Inventory and Impact Fee Methodology was prepared to review the Village's overall usage of impact fee funding.

The fees collected here are used to make debt service payments for notes taken out to finance the 2000 Village Hall expansion project. These notes were originally issued in 2000 and refinanced in 2008 with \$1,403,500 attributed to the Village Hall project at that time. Since 2008, this fund has been able to pay \$85,000 in debt service. The Village has now paid the 2008 notes in full but the Municipal Building Fund will continue to make debt service payments as funds are available.

The Village is in the process of completing a facilities needs study that may identify future projects that could be funded with fees collected here. It is anticipated that actions based on the study may be ready for adoption by the end of 2016, with design and planning of any identified projects possibly starting in 2017.

This fund has been affected by the same economic conditions discussed under the Park Impact Fund budget. The drastic decrease in construction activity caused a severe reduction in the number of new housing units, especially in areas that would require the payment of impact fees. The economic recovery that began in late 2013 has enabled the fund to resume its debt service payments.

### **Fund Balance**

The Municipal Building Fund ended the year 2015 with a fund balance of \$43,581. It is anticipated that the net effect of 2016 activity will leave the Municipal Building Fund with an estimated balance of \$65,637 on 01/01/17.

### **Impact Fee Status**

The Municipal Building Fund will be able to continue making its debt service payment in 2017. These impact fees are also governed by State regulations that limit the length of time fees can be held before being expended. As of August 2016, the longest any of the funds in this account have been on deposit is 12 months, well within the limit.

### **2016 Accomplishments**

- The fund was able to continue debt service payment in 2016.
- While not directly related at this time, the Village did begin a facilities needs study that will help develop whether future projects should be associated with this fund.

### **2017 Objectives**

- The fund will continue to make payments to the Debt Service fund to repay the General Fund for the money that was needed to complete the 2008 notes. While this has not been recorded as an actual advance, records will be kept to ensure that repayment is accurate. A report showing the status of this repayment will be reviewed during the annual budget process.
- The facilities needs study will be used to identify ways to improve Village buildings and operations.

### **Account Detail**

42410-000 Municipal Building Fees: The projected revenue in impact fees is set at 21 for 2017 based on trends observed in new housing construction within the Village.

59240-000 Transfer to Debt Fund: This amount has been set at \$40,000 for 2017 due to higher than expected revenues received in 2016.

**2017 PROPOSED BUDGET  
MUNICIPAL BUILDING IMPACT FUND - FUND 29**

		2015 ACTUAL 12/31/2015	2016 ACTUAL 7/31/2016	2016 PROJECTED YEAR-END	2016 AMENDED BUDGET	2017 PROPOSED BUDGET	%CHANGE BUDGET
290-42410-000-000	MUNC BLDG FEES	35,880.00	17,160.00	36,660.00	11,700.00	16,380.00	40.00%
290-48120-000-000	MUNI BLDG INTEREST INCOME	119.42	161.85	277.46	50.00	200.00	300.00%
290-48125-000-000	GAIN ON INVESTMENTS	-	(0.04)	(0.07)	-	-	
290-48130-000-000	UNREALIZED GAIN ON INVESTMENTS	-	94.41	161.85	-	-	
<b>TOTAL REVENUES</b>		<b>35,999.42</b>	<b>17,416.22</b>	<b>37,099.23</b>	<b>11,750.00</b>	<b>16,580.00</b>	<b>41.11%</b>

**2017 PROPOSED BUDGET  
MUNICIPAL BUILDING IMPACT FUND - FUND 29**

		2015 ACTUAL 12/31/2015	2016 ACTUAL 7/31/2016	2016 PROJECTED YEAR-END	2016 AMENDED BUDGET	2017 PROPOSED BUDGET	%CHANGE BUDGET
290-53860-000-105	LOSS ON INVESTMENTS	1.21	-	-	-	-	
290-53860-000-110	UNREALIZED LOSS ON INVESTMENTS	37.50	-	-	-	-	
290-55200-300-000	BUILDING SUPPLIES & EXPENSE	6.40	24.83	42.57	-	50.00	
290-55200-800-000	MUNI BLDG CAPITAL OUTLAY	-	-	-	-	-	
290-57500-800-000	LAND	-	-	-	-	-	
290-59240-000-000	TRANSFER TO DEBT FUND	20,000.00	15,000.00	15,000.00	15,000.00	40,000.00	166.67%
<b>TOTAL EXPENDITURES</b>		<b>20,045.11</b>	<b>15,024.83</b>	<b>15,042.57</b>	<b>15,000.00</b>	<b>40,050.00</b>	<b>167.00%</b>
<b>REVENUES OVER EXPENDITURES</b>		<b>15,954.31</b>	<b>2,391.39</b>	<b>22,056.67</b>	<b>(3,250.00)</b>	<b>(23,470.00)</b>	